Centerville School District Athletic Booster Club VOLUNTEERHUB Instructions

EVERYONE MUST CREATE A NEW ACCOUNT!!

1. Go to: http://athleticboosters.volunteerhub.com/Events/Browse.aspx
2. Click the REGISTER button and follow the prompts

Centerville School District Athletic Booster Club

Search	Sign In

Events

Already registered?
Sign in to access your account.
Username ▮▮▮▮▮▮▮
Password ▮
☐ Keep me logged in
Forgot your username or password?
Sign In

Not registered yet?
It's free and easy! Click below to get started.
Register

3. Select a user name and password and click ==next==

User Registration: Username and Password

Choose a username and password.

Username *Required*
▮▮▮▮▮▮

Choose a Password *Required*
Password •••••••
Verify Password •••••••

To proceed with registration, click "Next" below.

Exit   Next >

4. Select the groups that apply to you, you can select more than one. Example if you want to see Boys Soccer, select *Soccer, Boys*. If you want to see Boys Soccer and Boys Track, select *Soccer, Boys* and *Track, Boys.* When finished click ==next==.

User Registration: Other Groups

Group Membership
Select the groups that apply to you.

- ☐ HOCKEY
- ☐ LACROSSE, BOYS
- ☐ LACROSSE, GIRLS
- ☐ MIDDLE SCHOOL CROSS COUNTRY
- ☐ MS CHEERLEADING
- ☑ SOCCER, BOYS
- ☐ SOCCER, GIRLS
- ☐ SOFTBALL
- ☐ SWIMMING AND DIVING
- ☐ TENNIS, BOYS
- ☐ TENNIS, GIRLS
- ☑ TRACK, BOYS
- ☐ TRACK, GIRLS

To proceed with registration, click "Next" below.

Exit   < Back   Next >

5. Enter your user details and click ==next.==

User Registration: User Details

Please provide your user details below.

Email *Required

Full Name *Required

Home Phone

Work Phone

Mobile Phone *Required

Email Opt-In *Required
May we send you occasional announcements and updates?
Yes, you may email me ▼

SMS Opt-In *Required
May we send event reminders to your mobile phone? (carrier charges may apply)
No, do not text me ▼

To proceed with registration, click "Next" below.

Exit   < Back   Next >

6. Click ==next== and confirm your information. Click back to make any edits.

User Registration: Confirmation

Username
████████

Email
████████

Full Name
████████

Home Phone
████████

Mobile Phone
████████

Email Opt-In
May we send you occasional announcements and updates?
Yes, you may email me

SMS Opt-In
May we send event reminders to your mobile phone? (carrier charges may apply)
Yes, you may text me

After verifying the above information, click "Next" to continue.

Exit | < Back | Next >

User Registration: Complete

Congratulations! You have created a user account.

Next, use your account to register for an event.

To register for an event, click "Next" below.

Next >

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7. You should now be able to see events that are available to work.

Centerville School District Athletic Booster Club

Search | ████████ Your Account - Sign Out

Events

All Events

Your Events

You are not registered for any upcoming events.

View upcoming events by Date ⌄ Jump to Friday, August 21, 2015 ⌄

Upcoming Events

Friday, August 21, 2015

Sign Up
(6 slots left) | TENNIS, GIRLS
Football Game - Concessions/Gate/Booster Booth
Friday, August 21, 5:45 pm - 11 pm (5.25 hours)
You will be assigned to either sell tickets at one of the gates, prepare and sell concession offerings at either the home or visitors side, or work in the Booster Booth. Must be 14+ to work and 18+ to handle money. Athletes over 14 are highly encouraged to help.

Sign Up
(3 slots left) | TRACK, GIRLS
Football Game - Concessions/Gate/Booster Booth
Friday, August 21, 5:45 pm - 11 pm (5.25 hours)
You will be assigned to either sell tickets at one of the gates, prepare and sell concession offerings at either the home or visitors side, or work in the Booster Booth. Must be 14+ to work and 18+ to handle money. Athletes over 14 are highly encouraged to help.

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8. Sign up in any "OPEN" slots and a reminder will be sent to your email a few days prior to the event

To Make Changes to your registration:

1. Click "Your Account"

Centerville School District Athletic Booster Club

Search		Your Account - Sign Out

Events

All Events

2. Verify your account with your user name and password. By default it is already auto-populated you should be able to click next. (Enter your information if it isn't auto-populated.)

User Registration: Username and Password

Choose a username and password.

Username

Choose a Password *Required
Password
Verify Password

To proceed with registration, click "Next" below.

Exit   Next >

3. Make any updates to your user registration groups and click next.

User Registration: Other Groups

Group Membership
Select the groups that apply to you.

☐ 7TH GRADE FOOTBALL
☐ 7TH GRADE VOLLEYBALL
☐ 8TH GRADE FOOTBALL
☐ 8TH GRADE VOLLEYBALL
☐ ADMIN
☐ BASEBALL
☐ BASKETBALL, BOYS
☐ BASKETBALL, GIRLS
☐ BOWLING
☐ CHEERLEADING
☐ CHS After Prom
☐ COED JUNIORS
☐ COEDS

To proceed with registration, click "Next" below.

Exit   < Back   Next >

4. Make any edits needed to your User Details and click next.

User Registration: User Details

Please provide your user details below.

Email *Required

Full Name *Required

Home Phone

Work Phone

Mobile Phone *Required

Email Opt-In *Required
May we send you occasional announcements and updates?
Yes, you may email me

SMS Opt-In *Required
May we send event reminders to your mobile phone? (carrier charges may apply)
No, do not text me

To proceed with registration, click "Next" below.

Exit   < Back   Next >

5. All information is updated.

Questions regarding Volunteerhub, contact Chris Lamier at chris.lamier@gmail.com or Monti Moyer at monti.moyer@ameritech.net